



**Mary MacKillop College**  
Kensington

## How to Enrol

We encourage early applications for your preferred year of entry.

To apply for enrolment, please follow our enrolment process indicated below.

### 1. Application for Enrolment Form

Submit your completed Application for Enrolment Form to the College Registrar.

The Registrar  
Mary MacKillop College  
A: 10-14 High St, Kensington, SA 5068  
E: [admin@marymackillop.sa.edu.au](mailto:admin@marymackillop.sa.edu.au)

### 2. Acknowledgement

The College Registrar will acknowledge receipt of your Application.

### 3. Enrolment interview

Two years prior to entry you will be contacted for an enrolment interview with the Principal (or delegate). Please bring a copy of the following documents to the interview:

- latest school report
- Year 5 NAPLAN Result Sheet
- copy of Birth Certificate (or Baptism Certificate)
- any Court Order or related information regarding the child (if applicable)
- documentation relating to additional needs and medical conditions (any reports, assessments, action plans etc.)
- Visa documents (if applicable).

### 4. Offer of Placement

The Principal will send a letter of Offer of Placement together with the Enrolment Contract.

### 5. Acceptance of Offer

To accept the Offer, you need to return the signed Enrolment Contract together with the payment for the non-refundable acceptance fee.

### 6. Confirmation of Placement

Upon processing the Enrolment Contract and the acceptance fee, the Principal will send a letter of Confirmation of Placement.

### 7. Transition

Your application must be finalised in order to attend Transition visits. You will be contacted prior to commencement regarding our Transition program.

### Speak with our Registrar

If you have any queries regarding enrolment, please do not hesitate to contact the College.

E: [admin@marymackillop.sa.edu.au](mailto:admin@marymackillop.sa.edu.au)  
P: (08) 8333 6300

[Click here to access the Mary MacKillop College Application Form.](#)

**Courage to lead**

(08) 8333 6300  
[admin@marymackillop.sa.edu.au](mailto:admin@marymackillop.sa.edu.au)  
[marymackillop.sa.edu.au](http://marymackillop.sa.edu.au)