



Mary MacKillop College
Kensington

10-14 High Street Kensington SA 5068
PO Box 4034 Norwood South SA 5067

t: 08 8333 6300
f: 08 8364 3863
e: admin@marymackillop.sa.edu.au

ABN: 65 128 994 258
CRICOS Provider No: 00364E

Thursday 24 September, 2015

Dear Parents / Caregivers

SACE Stage 2 Written Examinations 2015

The SACE Stage 2 Written Examinations for Mary MacKillop College Year 12 students will commence in Term 4, Week 4, Monday 2 November and conclude on Friday 13 November, 2015.

The Examination Schedule, together with the Examination Procedures are attached for your reference. Please note that the Year 12 students will commence study leave from Friday 23 October 2015.

During the examinations students are expected to adhere to the following requirements:

- Students are to attend all examinations, study sessions and conferences with teachers wearing full school summer uniform.
- Students who are meeting with teachers for study sessions and conferences **must** sign in at Student Services on arrival and again on departure.
- Students should arrive at school at least **15 minutes before** the start of each examination.
- A student who, because of misadventure, arrives late for an examination will need approval to sit the examination by myself or the Principal and the student needs to understand that the script book / question booklet may not be accepted by the SACE Board of SA and together, we will need to apply for special provisions.
- Students who arrive more than 40 minutes after the scheduled starting time for the examination, with no acceptable reason for being late, will not be admitted to the examination room.
- Students who are absent on the day due to illness, will need to consult with me and must present a detailed medical certificate to the school immediately.
- Students who are ill during the examination and miss a small portion of the examination, will be allowed extra time at the end of the examination to make up for the time they have missed. Depending on the severity, on the day we will decide whether to submit a special provisions application form.
- Students must bring the SACE Board Examination Attendance Slip to each examination (these will be distributed to students early in Term 4).

If students, parents or caregivers have any concerns regarding the SACE Stage 2 Written Examination Schedule or Procedures, please contact me on 8333 6328.

Yours sincerely

Cathy Swain
Director of Curriculum

www.marymackillop.sa.edu.au

Be a
MacKillop
girl...

know more · do more · be more



Examination Procedures

Year 12 Students

- All examinations will commence at either 9.00am or 1.30pm;
- Students **must** ensure they arrive at the examination room at least 15 minutes before the start time;
- Mobile phones are **not** permitted in a student's possession. Mobile phones must be turned **off** and left in a student's bag which will be stored at the back of the examination room;
- Students should not have in their possession, any books, notes or blank paper. Coloured blank paper for notes will be provided for students in the examination room;
- Pens, pencils, calculators and dictionaries **must** be in a clear plastic bag and only approved graphic calculators and dictionaries may be used. Please go the following link to find the list of SACE approved calculators and dictionaries <https://www.sace.sa.edu.au/the-sace/students-families/exams>;
- Students may bring a small amount of unwrapped jellies or nuts for examinations longer than 2 hours;
- A bottle of water is permitted;
- Once inside the examination room, students are not permitted to talk;
- Students are to sit according to the supervisor's instructions;
- Students are advised to read all instructions very carefully;
- Any breach of rules will be reported to the SACE Board of SA and students' result for the examination will either be cancelled or amended depending on the circumstances. In some cases, students may be excluded from future examinations as the SACE Board determines;
- If assistance is required during an examination, students are to raise their hand and wait until a supervisor attends to their query;
- Upon completing an examination, students must not remove any examination materials from the examination room;
- Students who finish the examination early are **not** permitted to leave the examination room prior to the completion time;
- Prior to leaving an examination room, students are asked to remove all rubbish and personal items from the desk and ensure they leave the room tidy.



2015 SACE Stage 2 (Year 12) Examination Schedule

Times	Week 4				
	Monday 2 November	Tuesday 3 November	Wednesday 4 November	Thursday 5 November	Friday 6 November
8.30am	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room
9.00am	English Studies 3 hours (8 students)	Nutrition 2 hours (9 students)	Psychology 2 hours (18 students)	Mathematical Applications 2 hours (16 students)	Legal Studies 3 hours (2 students)
1.00pm	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room
1.30pm	No SACE Exam at MMC	Physics 3 hours (3 students)	No SACE Exam at MMC	Mathematical Studies 3 hours (4 students)	No SACE Exam at MMC

Times	Week 5				
	Monday 9 November	Tuesday 10 November	Wednesday 11 November	Thursday 12 November	Friday 13 November
8.30am	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room
9.00am	Biology 3 hours (7 students)	No SACE Exam at MMC	Chemistry 3 hours (11 students)	Physical Education 2 hours (13 students)	Mathematical Methods Specialist Mathematics 3 hours (9 students)
1.00pm	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room	Students arrive & assemble outside Examination room
1.30pm	No SACE Exam at MMC	Italian (Continuers) 3 hours (6 students)	No SACE Exam at MMC	No SACE Exam at MMC	Tourism 2 hours (9 students)